

Regular Meeting

Agenda Item #	4
Meeting Date	July 9, 2007
Prepared By	Daryl Braithwaite Public Works Director
Approved By	Barbara B. Matthews City Manager

Discussion Item	Single Reading Ordinance Approving the Purchase of a Leaf Collection Vacuum
Background	<p>The FY08 Equipment Replacement Reserve includes \$16,200 for the purchase of a leaf collection vacuum. This is a scheduled replacement of one of the City's six leaf collection vacuums. The equipment has an expected life cycle of ten years.</p> <p>Old Dominion Brush Company has been designated as the sole source supplier for leaf vacuums for the City since 1999. They are the only company that manufactures this equipment to meet our needs and specifications.</p>
Policy	<p>The City maintains its vehicles and equipment in order to provide a high quality of customer service.</p> <p>The Council approves contracts for purchases that exceed \$10,000.</p>
Fiscal Impact	<p>The current purchase price is \$15,500.</p> <p>Funds have been allocated in the Equipment Replacement Reserve for purchase of a replacement leaf collection vacuum.</p>
Attachments	Draft Single Reading Ordinance approving the purchase of a leaf collection vacuum
Recommendation	Staff recommends that the Council approve purchase of a leaf collection vacuum from Old Dominion Brush Company.
Special Consideration	

Introduced by:

Single Reading:

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2007-
PURCHASE OF A LEAF VACUUM
FOR THE PUBLIC WORKS DEPARTMENT**

- WHEREAS, the Equipment Replacement Reserve (ERR) has \$16,200 available for the purchase of one (1) leaf vacuum for the Public Works Department; and,
- WHEREAS, the City Administrator determined in 1999 that Old Dominion Brush Company may serve as the sole source supplier of leaf vacuums for the City of Takoma Park; and,
- WHEREAS, the City Council approved a Resolution in 1999 supporting the City Administrator's determination that Old Dominion Brush Company is the sole source supplier of leaf vacuums; and,
- WHEREAS, Old Dominion Brush Company has quoted the purchase price for a side loading leaf vacuum in the amount of Fifteen Thousand Five Hundred Dollars (\$15,500); and,
- WHEREAS, Old Dominion Brush Company has supplied the City with leaf vacuum equipment since 1995; and,
- WHEREAS, Old Dominion Brush Company has been a responsible and responsive vendor, and the City leaf collection staff has been very pleased with the operation of their products; and,
- WHEREAS, sufficient funds are available in the Equipment Replacement Reserve to award a contract to Old Dominion Brush Company in the amount of Fifteen Thousand Five Hundred Dollars (\$15,500).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

- SECTION 1. The quote submitted by Old Dominion Brush Company in the amount of Fifteen Thousand Five Hundred (\$15,500) is accepted.
- SECTION 2. Funding for this purchase in the amount of Fifteen Thousand Five Hundred Dollars (\$15,500) is available in the Equipment Replacement Reserve.
- SECTION 3. This ordinance shall become effective upon adoption.

Adopted this ____ day of July, 2007.

AYE:

NAY:

ABSTAIN:

ABSENT: